

Applicant Checklist

Most required standard government forms associated with the B-WET Hawai'i Program Grant Opportunity will be available on www.Grants.gov:

<u>Check</u>	<u>GOVERNMENT FORM</u>	<u>TITLE</u>	<u>WHEN APPLICABLE</u>
	SF-424	Application for Federal Assistance	Required for all applicants
	SF-424A	Budget Information, Non-construction Programs	Required for all applicants
	SF-424B	Assurances, Non-Construction Programs	Required for all applicants
	CD-511	Disclosure of Lobbying Activities	Required for organizations involved in lobbying
	^ CD-346 (see note below)	Applicant for Federal Assistance	Required for the following individuals- Sole Proprietorship, Partnerships, Corporations, Joint Venture, Non-profit Organizations.

****** The following documents are to be uploaded as attachments to the online application. Signed letters of support should be scanned and included as attachments to the online application:

<u>Check</u>	<u>TITLE</u>	<u>WHEN APPLICABLE</u>
	**Federally Negotiated Indirect Cost Rate Agreement	Required for applicants who have a negotiated rate
	**1 page project summary (refer to Section IV of FFA)	Required for all applicants
	**Project Narrative (also known as Proposal)	Required for all applicants
	**Budget Narrative (also know as Budget Justification)	Required for all applicants
	**Letters of Support from Partners (Only signed copies will be processed for review.	Required for all applicants
	**Appendices	Required for all applicants

^NOTE: CD-346 is not available at Grants.gov to date, but is available at <http://www.ago.noaa.gov/grants/pdf/>. Sign, scan and upload as an additional document.

Additional assistance: www.Grants.gov Contact Center Phone Number: 1-800-518-4726. Contact Center hours of operation are Monday-Friday from 7:00 a.m. to 9:00 p.m. Eastern Standard Time.